Skegness Pride in Place Neighbourhood Board

Tuesday, 02 June 2026 at 2.30pm

Venue: Online via Microsoft Teams

Please attend the above meeting at the stated time, date, and location to discuss the items listed on the agenda.

AGENDA

1 Welcome and Introductions

2 Apologies for Absence

3 Declarations of Interest

4 Minutes of the Skegness Neighbourhood Board Meeting held on Friday, 13 February 2026 ***(Enc)***.

5 Pride in Place Programme Update

(a) Memorandum of Understanding (MoU) ***(Enc)***.

(b) Call for Projects

6 Capacity Funding and Programme Management Update

7 Street Scene Operatives Scheme ***(Enc)***.

8 Any Other Business

(a) Action Tracker

9 Date of Next Meetings – To be agreed: Friday, 03 July 2026.

(a) Poll to be distributed for Summer 2026 dates.

Minutes of the Skegness Neighbourhood Board Meeting held online via Microsoft Teams on Friday, 13 February 2026 at 10:00am.

Present:

Board Members:
Paul McCooey, Chair – Duncan & Toplis
Claire Foster – Former Deputy Boston College
Jacqui Bunce – NHS Integrated Care Board
Dr. Batul Dungarwalla – Lincolnshire CVS
Sara Munton – Deputy PCC
Chris Baron – Former Director of Butlins
Tracey Stringfellow – Heritage Trust of Lincolnshire
Emma Tatlow – Active Lincolnshire

Advisors & Administrative Support:
Maria Cotton – East Lindsey District Council (ELDC)
Jon Burgess – ELDC
Michael Dow – ELDC
Luisa Stanney – Boston Borough Council (BBC)
Claire Draper – Vice Chair of Connected Coast Board
Michelle Gant – The Engaging People Company

Summary of Minutes:

The Board approved the previous meeting minutes, noted the updated Pride in Place guidance and its governance implications, approved the programme management resourcing model and recruitment arrangements, and endorsed the next steps for Expressions of Interest (EOI). Members also noted the Towns Fund update and agreed a small number of follow-up actions relating to communications, delivery planning and future meeting arrangements.

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1 Welcome and Introductions

The Chair welcomed Members to the meeting and confirmed that the meeting was quorate. He also explained that attendance had been streamlined due to the increased sensitivity of discussions relating to project assessment and future delivery of Pride in Place.

2 Apologies

Apologies were received from Steve Larner, Cllr. Findlay, Marc Jones, Pranali Parikh and Jessie Shorrock from the Greater Lincolnshire Mayor's office.

3 Declarations of Interest

No declarations of interest were raised.

4 Minutes of Previous Meetings & Matters Arising

The minutes of the meetings held on 6 November, and 18 November 2025 were approved as accurate records. No additional matters arising were raised.

Street Scene operatives appointed using Pride in Place funding were noted, with start dates to be confirmed. Members stressed the importance of communicating early successes publicly through PR activity and appropriate branding.

5 Updated Guidance Review

MD presented the updated Pride in Place policy guidance. He outlined the key differences from the former Plan for Neighbourhoods, including a strengthened emphasis on community power, participatory budgeting, structured community involvement and enhanced safety and security interventions. He noted the requirement that 51% of Board Members must live or work within the defined neighbourhood boundary and that Boards reflect local demographics. He also highlighted the expectation that Boards move towards a community-led delivery model by Year 3.

Members discussed the implications for future governance, Board recruitment and engagement with local communities.

The Board noted the updated Pride in Place guidance.

6 Programme Management Support

JB presented the Programme Management and Resourcing Plan, proposing dedicated Programme Manager and Programme Coordinator roles to support the delivery of the Skegness Pride in Place programme. These roles would be shared 50:50 with Mablethorpe. He summarised the four-year cost profile and confirmed HR evaluation work was underway.

Members discussed the importance of visibility, strong engagement skills, community presence and ensuring clear reporting structures. An amendment was agreed to ensure job descriptions refer to making recommendations rather than decisions.

The Board approved the funding model, approved the job descriptions (subject to amendments), agreed recruitment may proceed and confirmed the Chair would join the interview panel.

7 Review of Expressions of Interest Submissions

JB and MD presented the outcome of the EOI assessment process. A total of 27 EOIs were scored against Board-approved criteria including alignment, impact, sustainability, deliverability and value for money. Projects scoring 21 or above were recommended to progress.

MD outlined the proportionality framework, consisting of reduced business justifications, enhanced business justifications and full business cases according to scale, risk and complexity.

Members discussed alignment, the need to avoid duplication, opportunities for collaboration and the importance of sustainability requirements in all templates. An applicant support session was proposed for 25 February.

The Board noted the scoring outcomes and endorsed the assurance routes and next steps.

8 Skegness Towns Fund - Programme Update

JB provided an update on the Towns Fund programme. Overall delivery remained strong, with the foreshore project awaiting Arts Council confirmation. Skegness remained low risk for deliverability and an underspend on the multi-user trail would be brought forward for decision at a later date. The Board noted the Towns Fund update.

9 Any Other Business

Members discussed expectations for the newly appointed Street Scene operatives, stressing the need for a clear monthly work plan. A privately led paddle court proposal was noted.

MC updated Members on the development of a Town of Culture Expression of Interest. The Board also discussed wider place-based alignment across funding streams.

Finally, the Board extended thanks to Sandra Watson for her support over several years.

10 Date of Next Meeting

A scheduling poll will be issued to identify meeting dates up to mid-summer.

ACTIONS TRACKER

BOARD MEETING	ACTION	TO BE COMPLETED BY
13.02.26	Confirm start dates for Street Scene operatives	Complete
13.02.26	Amend Programme Manager & Coordinator job descriptions to reflect “recommendations” not “decisions”	Complete
13.02.26	Proceed with recruitment for Programme Manager and Programme Coordinator roles	Complete
13.02.26	Develop and deliver early PR activity to communicate initial programme successes	Media release and photo opportunity in progress
13.02.26	Prepare and deliver applicant support session for EOI applicants	Complete
13.02.26	Ensure sustainability requirements are embedded in all business case templates	Complete
13.02.26	Develop clear monthly work plan for Street Scene operatives	An update will be brought to the next meeting
13.02.26	Continue development of Town of Culture Expression of Interest	Complete
13.02.26	Issue scheduling poll for meeting dates up to mid-summer	For discussion

Agenda Item 5

Skegness Neighbourhood Board Meeting

02 June 2026

Pride in Place Programme Update

1.0 Purpose of Report

1.1 To provide a programme update and advisory guidance to the Skegness Neighbourhood Board regarding the Pride in Place Programme (PiP).

2.0 This paper recommends that the Skegness Neighbourhood Board:

1. Note the recent submission of the Skegness Memorandum of Understanding (MoU) to local government with payment of the Year One programme funds confirmed for 31 May 2026.
2. Note the updates to the Call for Projects as detailed in 4.1 – 4.3 of this report.
3. Agree that Programme Officers form a packaged submission of appraised projects to the Board as detailed in 4.4 of this report.
4. Approve the proposed approach to future project selection and award as detailed in 4.6 – 4.7 and 5.2 to 5.3 in this report.

3.0 Background

3.1 In October 2023, Skegness was one of 75 places awarded up to £20m as part of the Pride in Place Programme (PiP) administered by the Ministry of Housing, Communities and Local Government (MHCLG).

3.2 The Skegness Neighbourhood Board, working with the local MP and East Lindsey District Council, is responsible for producing a 10-year Pride in Place Plan, setting out the activity that will be pursued to achieve the 3 strategic objectives of the programme: stronger communities, thriving places and taking back control.

3.3 During Summer 2025 extensive community engagement was undertaken to gain meaningful insight into local people's priorities for the funding. Subsequently a Call for Projects was released in September 2025 to seek expressions of interest (EOI) for projects which could be included in the plan, based on feedback from the community.

3.4 The community engagement and call for projects formed a significant part of the 10-Year Vision and 4-Year Investment Plan developed by the Board; the Skegness Regeneration Plan. In March 2026 the Skegness Pride in Place plan was strongly endorsed by the government.

3.5 The award of the PiP programme funding is subject to formal acceptance of the Memorandum of Understanding (MoU). This was signed by the Chair of the Neighbourhood Board and the local authority's Section 151 Officer, submitted to local government on 13 May 2026 as provided at Appendix A. The first year's grant funding identified within the table below has been confirmed for payment on 31 May 2026. The capacity funding payment for 2026/27 was paid to the Accountable Body in March 2026.

Funding Type	Previous years	2026/27	2027/28	2028/29	2029/30	Total
Revenue (capacity)	£450,000	£150,000	£0	£0	£0	**£600,000**
Revenue (grant)	-	£232,000	£256,000	£432,000	£432,000	**£1,352,000**
Total revenue	**£450,000**	**£382,000**	**£256,000**	**£432,000**	**£432,000**	**£1,952,000**
Capital (grant)	-	£360,000	£1,736,000	£1,605,000	£1,605,000	**£5,306,000**
Total funding	**£450,000**	**£742,000**	**£1,992,000**	**£2,037,000**	**£2,037,000**	**£7,258,000**

4.0 Call for Projects – Summary of Applications

4.1 In October 2025, a total of 27 expressions of interest (EOI) were received, via the original call, of which 19 applications scored above 21 points - meeting the gateway eligibility criteria agreed at the 13 February 2026 Board meeting. Business cases have subsequently been received from 16 applicants. Three applicants did not proceed through to submission of their invited business case.

4.2 Call for Projects – Selection & Scoring Process

4.3 The 16 short-listed project applications received to date have undergone an independent assessment by Focus Consultants to consider:

Technical Appraisal: deliverability, costs, dependencies, match-funding, risk and sequencing.

Value for Money Assessment: qualitative or quantitative appraisal, proportional to project scale.

Eligibility and Gateway Screening: geographic boundary check, intervention category, alignment with the Vision.

Strategic Fit Assessment: alignment with Skegness priority themes.

Equality, Social Value and Climate Assessment: assessing community impact, inclusion and sustainability.

Community Insight Alignment: ensuring proposals respond to resident-identified priorities such as ASB, safety, access to services, public realm and youth needs.

4.4 It is recommended that Programme Officers collate this technical appraisal and form a packaged submission to the next Neighbourhood Board meeting for review and endorsement, as set out in the Regeneration Plan submission. The packaged submission will be circulated to the Board with a minimum of two weeks' notice prior to project selection taking place. As part of this appraisal the Council's report will provide a summary of each project, relative strengths, weaknesses and risks associated with each bid and some key areas for the Board to consider in terms of deciding whether or not to allocate funding to support respective proposals.

4.5 Call for Projects – Award Process

4.6 Decisions by the Board on whether to support a project proposal bid will be made on the basis of a straightforward majority vote by a quorate meeting of the Neighbourhood Board. Board Members will be required to agree any funding conditions they would like to see reflected in the grant funding agreement to be signed with each successful project. Where a conflict of interest exists a Board Member may not vote, as set out in the Board's Code of Conduct and Terms of Reference. Support officers and observers to the Board will not be entitled to vote.

4.7 To meet Pride in Place Programme governance and compliance requirements, Programme Officers are required to perform further due diligence and assurance checks on all bids supported by the Board, prior to contracting. Final approval by the council's Section 151 Officer will be required to ensure the award is compliant with public funding spending rules and requirements of the Pride in Place programme. It is the intention that this process will be completed within 4 weeks of an approved award, unless further concerns need to be reported back to the Board for further review or consideration.

5.0 Considerations

5.1 Following application appraisal and selection of projects to be funded from the bids received to date, there is risk that some of the Regeneration Plan priorities identified for Skegness will not be met. As such, it is likely that an allocation of uncommitted Pride in Place funds will remain across the first four-year investment period following the initial call for projects.

5.2 To mitigate this risk, it is proposed that the Board agree to work with officers on the scope and timing of a future call and commissioning process to identify future funding solutions. This could result in additional project proposals being directly tendered or commissioned on behalf of the Neighbourhood Board, including the development of a community grants and capacity building fund to support lower value awards to grassroots organisations. It could also include the provision of a more tightly defined future call for project ideas against specific themes only to ensure that the needs of the local community identified in the Plan are met within the programme timeline.

5.3 It is proposed that a more detailed options paper on the future funding call and/or commissioning process is presented to the next Neighbourhood Board meeting alongside the technical evaluation report of the bids submitted to date.

Agenda Item 6

Skegness Neighbourhood Board Meeting

02 June 2026

Capacity Funding and Programme Management Update

1.0 Purpose of Report

1.1 To provide a programme update to the Skegness Neighbourhood Board regarding the Capacity Funding.

2.0 This paper recommends that the Skegness Neighbourhood Board:

1. Receive an update on spend commitments against the capacity funding received to date, as detailed in point 3.1 to 3.4 of this report.
2. Receive an update on the programme management allocation previously agreed by the Board as set out in Section 4 of this report.
3. Note the current estimated balance of uncommitted funds against the funding allocations received and approved to date funds which are available to support further developmental and delivery support in the early years of the Pride in Place programme for Skegness.

3.0 Capacity Funding Update

3.1 In total, £600,000 of capacity funding has been received to support the Skegness Neighbourhood Board as set out below. Spend is not ringfenced to expenditure within the year it has been received and there is flexibility to roll forward uncommitted funds into future financial years. The payment received for financial year 2026/27 will be the final capacity funding payment received under the Pride in Place programme.

Financial Year	Capacity Funding Received
2023/24	£50,000
2024/25	£200,000
2025/26	£200,000
2026/27	£150,000
Total	**£600,000**

3.2 Capacity funding is designed to help local authorities and Neighbourhood Boards to prepare for longer term regeneration under the Pride in Place programme, providing up front resources to plan and execute projects. It is intended to be used to build the necessary governance structures, grow local capabilities, and prepare for programme delivery funding, covering costs such as:

Management & Administration: Costs for managing projects, setting up Neighbourhood Boards, and overseeing strategic planning.

Community Engagement: Running engagement, getting residents involved in decision-making, and consulting with local organisations.

Consultancy & Training: Hiring external experts and providing training to empower local people with the skills to run projects.

3.3 Spend commitments allocated out of the capacity funding received to date are detailed below:

Description of Allocated Spend	Funding Requirement
Work undertaken as part of 2024 Long-Term Plan submission	£20,000
Consultation and engagement materials, equipment and events	£25,000
Share of ELDC contracted Programme Management support	£40,000
Funding of two new ELDC Street Scene Operatives as a pilot 12-month initiative	£80,000
Spatial Master planning: project identification and project cost scoping	£50,000
Regeneration Plan and Programme Investment Plan: call for projects and technical evaluation of business cases	£50,000
Total	**£265,000**

3.4 Spend to date results in a current uncommitted balance of capacity funding at £335,000. Board Members are encouraged to consider additional ways in which capacity funding can be used to support additional delivery costs and quick wins in year one of the programme which has the lowest financial allocation of delivery grant funding across the ten-year period.

4.0 Programme Management Update

4.1 At the Neighbourhood Board meeting on 13 February 2026, the Board agreed the following programme management resource allocation to be funded out of the four-year Investment Plan profile for Skegness.

Year One	Year Two	Year Three	Year Four
£59,704	£59,435	£61,218	£63,055

4.2 Following the appointment of the Programme Manager and Programme Coordinator to help deliver the PiP programme for Skegness and Mablethorpe, the following table sets out the funding profile estimated over the initial investment plan period to cover the agreed costs. The profile of salary costs includes provision for on-costs and annual inflation on future pay awards. Costs in Year One (26/2027) reflect the agreed start date of May 2026 for both posts.

Skegness & Mablethorpe	**26/2027**	**27/2028**	**28/2029**	**29/2030**	**Total**
Delivery Support (2 FTEs)	£90,506	£103,838	£109,285	£115,247	**£418,876**
Communications Support	£10,000	£11,000	£12,000	£13,000	**£46,000**
Equipment	£3,500				**£3,500**
Expenses	£1,500	£2,000	£2,500	£3,000	**£9,000**
Total	**£105,506**	**£116,838**	**£123,785**	**£131,247**	**£477,376**
50% share to Skegness PiP	£52,753	£58,419	£61,893	£65,623	**£238,688**
Board Approval	**£59,704**	**£59,435**	**£61,218**	**£63,055**	**£243,412**
Balance	£6,951	£1,016	£-675	£-2,568	**£4,724**

4.3 Provision is also made within the above estimates for the continuation of dedicated communication and engagement support for the Neighbourhood Board within the programme management allocation funding approved to date. This contract is currently being prepared for a re-tendering exercise by the accountable body, and a further update will be provided to the Board on the financial implications to retain commissioned support in this area, and the extent of any reprofiling of the annual allocations required to contain costs within the current approved envelope across the first four years.

4.4 Depending on the design and scope of the delivery programme for Skegness, Board Members are asked to note that there is potential for further programme funding to be required to undertake due diligence on the funding awards and agree the grant funding arrangements for each contract. The provision of any future funding calls may also require the commissioning of additional time limited support. A future report will be provided to the Board to agree any associated increase in programme management funds, with the ability to allocate some of the uncommitted capacity funding identified above to support this ongoing work, where required.

Agenda Item 7

Skegness Neighbourhood Board Meeting

02 June 2026

Street Scene Operatives Update

1.0 Purpose of Report

1.1 To provide an update to the Skegness Neighbourhood Board regarding the Street Scene operatives pilot funded by the Pride in Place programme for Skegness

2.0 This paper recommends that the Skegness Neighbourhood Board:

1. Note the report provided by the Council's Group Manager for Street Scene and Commercial Services (Neighbourhoods) as provided at Appendix B.
2. Note the intention of the Council to undertake additional communications and press releases on the funding activity and further branding work to raise awareness of the activities being supported by the PiP programme and Neighbourhood Board for Skegness as detailed in 3.3 and 3.4 of this report.

3.0 Street Scene Operatives Update

3.1 A total PiP funding contribution of £80,000 has been committed from capacity funding received to date towards the delivery of an ELDC Street Scene pilot initiative which has led to the employment of two new dedicated Street Scene Pride in Place operatives to undertake additional street cleansing and greening initiatives within the Skegness PiP boundary.

3.2 The operatives were appointed in February 2026 on a 12-month basis and a summary of their work to date is provided in the attached report at Appendix B.

3.3 The Council's communications team is working on a press release and social media update to raise awareness of the work undertaken. This will provide quotes on behalf of the Skegness Neighbourhood Board as the source funder. Further work is also required to introduce and align the Neighbourhood Board's theme lead for the town centre and the service delivery team to help direct the operative's workload towards future priority areas over the remainder of the pilot period.

3.4 Following the release of additional marketing and communications guidelines by MHCLG, the Street Scene service is working to help promote the work of the operatives by providing branded Pride in Place workwear.

APPENDICES

Appendix A - Memorandum of Understanding (MoU)

A signed copy of the MoU is enclosed for Board reference.

Appendix B - Street Scene and Commercial Services (Neighbourhoods) Report

A progress report is enclosed for Board reference.